

March 6<sup>th</sup>, 2025

Mr. Travis Toms  
Chief Building Official, By-Law Enforcement Officer  
**Township of Havelock-Belmont-Methuen**

c/o Mr. Matthew Z. Philip, Senior Project Lead  
**Unity Design Studios**  
138 Simcoe Street, Peterborough, ON, K9H 2H5

**RE: Old Town Hall, 1 Mathison Street West, Havelock ON**

Dear Ms. Philip,

This letter pertains to our Building Envelope & Roof Condition Assessment report dated February 18<sup>th</sup>, 2025, and provides clarification regarding the continued use of the facility at Old Town Hall, 1 Mathison Street West, Havelock ON.

Structural engineer by Canadian Sound Structures Inc. (CSS) has identified visual structural defects as outlined in their report, dated February 4<sup>th</sup>, 2025. Page 13 of the CSS report summarizes that there are no indications (visually) that the building will not continue to perform well into the future, provided that required repairs as outlined in CSS report are made and remediated.

Therefore, the use of this facility in its current condition shall be temporarily ceased, blocked off to the public, and deemed unsafe until such structural remediation, as outlined in the CSS report, is fully implemented, verified, and deemed compliant with applicable safety and building standards.

Additionally, it is highly recommended that further structural assessments be performed if the client intends in pursuing retrofits, updates, or upgrades to the building as per item 1.15, Budget Table – 1 of our above noted report, dated February 18<sup>th</sup>, 2025.

Trusting the foregoing adequately addresses your requirements. Please contact us for further information as you may need.

Sincerely,

*Marashi*

**Bob T. Marashi, P. Eng., BSS, Principal, CEO**  
**Building Science Specialist (BSS) by Building Science Specialist Board of Canada (BSSB)**  
**Accent Building Sciences Inc. (ABSI)**

